

NMMSS

news

Nuclear Materials Management & Safeguards System

Published periodically by & for NMMSS users

March 2012

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NMMSS Employment Opportunity

Protection Strategies Incorporated (PSI) provides operational and analytical support to the Department of Energy by maintaining and operating the Nuclear Materials Management and Safeguards System (NMMSS). PSI is looking to hire additional staff to operate and support NMMSS. The position is located at the Department of Energy facility in Germantown MD. Anyone interested in applying for the position should do so online through the PSI webpage at www.protectionsi.com. The position description and application are found under the Employment Opportunities tab. The position description is listed as an MC&A Analyst. Duties would include collecting, reviewing and processing data supplied by DOE and Nuclear Regulatory Commission facilities using the NMMSS project software.

For additional information, please contact Julie Ayoub at jayoub@protectionsi.com

NMMSS Has a New Employee

We would like to welcome Mister T. McDonnell to the NMMSS staff effective January 23, 2012. "T" comes to the NMMSS project from the WSI Nevada Team at the Nevada National Security Site.

T brings with him a great deal of experience and knowledge. His experience in the nuclear industry started in 1996 when he served in the US Navy onboard a Nuclear Submarine working to ensure that the submarine's navigation system and radio equipment was installed, administered and maintained in accordance with specified regulations. His career then took him to Lam Research in Fremont, CA, and next to Honeywell in Houston, TX before he arrived in Nevada working for the WSI Nevada Team in 2005.

While employed by the WSI Nevada Team, T had responsibilities for identifying, recommending and implementing procedural improvements; for developing and implementing a QA program to comply with Department of Energy and National Nuclear Security Agency directives; and for leading and directing the Safeguards and Security (S&S) Self Assessment Program.

The NMMSS team is looking forward to T becoming a productive member of the team. We plan to take advantage of his skills and knowledge – and teach him NMMSS.

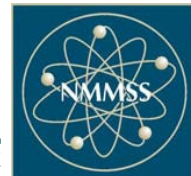
Federal Bureau of Investigation (FBI) Cyber Security Awareness

Recently information was received by the FBI regarding the possible targeting of the Department of Energy's Nuclear Materials Management and Safeguards System (NMMSS) e-mail list. This list was possibly being targeted and may continue to be targeted by spear phishing e-mail that contained an attachment or web redirection/malicious link disguising itself as some type of innocuous file or link. However, if clicked on, this file would infect the user's computer and attempt to collect information. Members of the e-mail list are reminded to be vigilant in recognizing and clicking on attachments (or links) in e-mails. If you have any questions, or think you may have clicked on a file that has infected your computer, please contact the appropriate security person in your organization immediately.

NMMSS.com Web Address

There is a web site address, NMMSS.com that may be of concern to the community. This address contains pages and links of information on the NMMSS program but IS NOT the official page for our program. This address and content contains embedded links that take you to gambling websites. All official NMMSS website pages will contain as the lead part of the address: <http://nnsa.energy.gov/>. Please note that our address is a .gov not .com domain. Below is the address to our homepage:

(cont. on page 2)



NMMSS.com web address (cont. from page 1)

<http://nnsa.energy.gov/aboutus/ourprograms/nuclearsecurity/nmmsshome>

NNSA website support personnel have been notified of this situation and are investigating what, if any, actions may be taken.

Draft 2012 User Meeting Agenda

A new link has been added under the registration link on the NMMSS home page. This will open a Draft Agenda document containing information on the upcoming annual user meeting. http://nnsa.energy.gov/sites/default/files/nnsa/02-12-inlinefiles/Agenda%20Highlights_NMMSS%202012_Feb%201.pdf

NMMSS Training Course for NRC

NMMSS training for NRC Licensees is scheduled for July 24-26, 2012, at DOE Headquarters, in Germantown, MD. This course is designed for individuals with limited experience in NRC reporting requirements and is based on NUREG/BR-0006, Rev. 7 and NUREG/BR-0007, Rev. 6. The following topics, among others, will be included:

- Completion of data forms: transactions, inventory and material balance
- Inventory reconciliation
- Foreign Obligations reporting
- Report products

The desired class size is 10 or less. A minimum of 6 will be required to conduct the class. You may register for the class by contacting John Ballard at 301-903-0092, or by email at John.Ballard@nnsa.doe.gov. Due to security requirements entering the DOE Germantown facility, be sure to include your name, nationality, job title, facility name, address, telephone number and email address. Due to security requirements entering the DOE Germantown facility, all potential students who are not US citizens MUST register for this workshop at least 45 days prior to the instruction dates. There is no cost for this course.

If interested, please respond by June 30, 2012

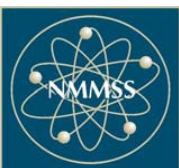
Upcoming NMMSS I training Course for DOE in Oak Ridge

The DOE NMMSS I (MCA-112) training course has been scheduled at Y-12 in Oak Ridge, Tennessee for June 18-21, 2012. This course is designed to help personnel who have fewer than two years experience in nuclear materials accounting. A minimum of 6 will be required to conduct the class. There will be no training fees for DOE personnel or DOE contractors. Contact John Ballard at 301-903-0092 or by email at john.ballard@nnsa.doe.gov with questions or to reserve a spot in the class. Students will also be required to register for the class with the NTC at www.ntc.doe.gov.

Upcoming NMMSS II Training Course for DOE

The DOE NMMSS II (MCA-212) workshop has been scheduled at DOE Headquarters in Germantown, Maryland for September 11-13, 2012. This workshop is a follow-up to NMMSS I, and addresses topics and report products associated with nuclear materials accounting as they apply to NMMSS. Participants are also encouraged to bring NMMSS-related issues and problems they are currently experiencing to the workshop for discussion. The NMMSS I course (MCA-112) is a prerequisite for the NMMSS II workshop.

The desired class size is 12 or less. A minimum of 6 will be required to conduct the class. You may register for the class by contacting John Ballard at 301-903-0092 or by email at john.ballard@nnsa.doe.gov. Be sure to include your name, job title, facility name, telephone number, and email address. Students will also be required to register for the class with the NTC at www.ntc.doe.gov. There are no training fees for DOE facility/ office personnel or DOE contractors.

Changes Effective January 1, 2012**SAMS Submission**

NMMSS will **ONLY** accept submissions prepared using **SAMS 7.0**. NMMSS will not accept submissions from any other version of SAMS. [If you want a copy of SAMS 7.0, please request a copy from NMMSS by telephone 301-903-6870 or e-mail NMMSS@nnsa.doe.gov.] (cont. on page 3)

Changes Effective January 1, 2012 (cont. from page 2)**D-23 –Personal Computer Data Input for Department of Energy Contractors**

An updated version of this NMMSS document was released in 2011 with an effective date of January 1, 2012. Please ensure that you rely on the information in this document for your submissions to NMMSS starting January 1st. Please note that the updated D-23 does not prohibit submission to NMMSS using the 80 column format. Copies of the D-23 can be found and downloaded from the NMMSS home page or by going directly to the link

http://nnsa.energy.gov/sites/default/files/nnsa/inlinefiles/D23_DOE_Contractors_Electronic_Input%20Manual_May2011.pdf.

D-24 –Personal Computer Data Input for Nuclear Regulatory Commission Licensees

An updated version of this NMMSS document was released in 2011 with an effective date of January 1, 2012. Please ensure that you rely on the information in this document for your submissions to NMMSS starting January 1st. Please note that the updated D-24 does not prohibit submission to NMMSS using the 80 column format. Copies of the D-24 can be found and downloaded from the NMMSS home page or by going directly to the link

http://nnsa.energy.gov/sites/default/files/nnsa/inlinefiles/D24_NRC_Licensee_Electronic_Input_Manual_May2011.pdf

2012 NMMSS User Meeting

Please plan ahead to attend the DOE-NRC NMMSS 2012 Users Annual Training event to be held May 21-24, 2012 in New Orleans, LA. The annual LANMAS and the NMMT meetings will be held in conjunction with the NMMSS training meeting. The four-day event will feature:

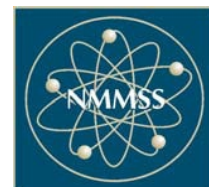
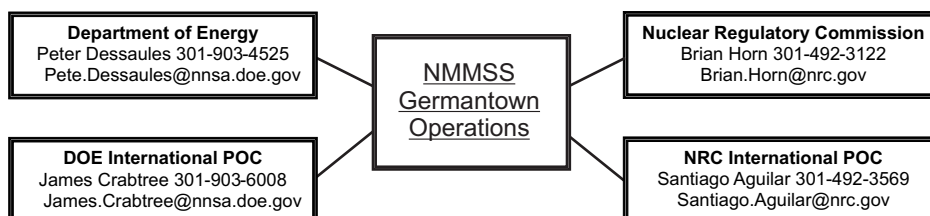
- Basic and advanced training sessions,
- Hands-on software orientation,
- Technical and regulatory topics of importance to the NRC licensees and DOE/NNSA contractors,
- One-on-one and Group discussions to raise and identify opportunities for improvement, and
- International/nationally recognized invited speakers.

Also, a special NMMSS training café will be established to provide the attendees the opportunity to participate in hands-on training on using the SAMS 7.0 software. The café will consist of several stations with laptop computers supported by the NMMSS personnel to assist with the training and to answer any questions you may have regarding the software. For more information please see the December 2011 newsletter special edition <http://nnsa.energy.gov/sites/default/files/nnsa/12-11-inlinefiles/NMMSS%20news%20bulletin%2012-2011.pdf>

A website for the meeting has been established at <http://www.linksolutions.com/NMMSS2012AnnualUserTraining/>

If you plan to attend the meeting, please register through the website. And if you plan to stay at the Sheraton, please make your reservations through the meeting website as well. This will give us a count on how many of the rooms allocated for the meeting have been reserved. The above link may also be found at the top of the NMMSS home page.

We look forward to seeing you at the DOE-NRC NMMSS, LANMAS, NMMT 2012!



NMMSS TEAM:			
Name	Title	Phone (301-903+Ext.)	Email
Gary Hirsch	Team Lead	6870	Gary.Hirsch@nnsa.doe.gov
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Michael Nightingale	Analyst	1328	Michael.Nightingale@nnsa.doe.gov
Greg Perry	Analyst	3656	Gregory.Perry@nnsa.doe.gov
T. McDonnell	Analyst	0885	Mister.Mcdonnell@nnsa.doe.gov

Transaction and Inventory Due Dates for DOE Sites

Reporting Month	Transactions Due	Inventory Due
February 2012	March 12	March 15
March 2012	April 11	April 15
April 2012	May 10	May 15
May 2012	June 12	June 15
June 2012	July 11	July 15

NMMSS OPERATIONS 2012

HOLIDAY SCHEDULE

Memorial Day – May 28
Independence Day – July 4
Labor Day – Sept. 3
Columbus Day – Oct. 8
Veterans Day – Nov. 12

UNCLASSIFIED/OVERNIGHT SURFACE MAIL ADDRESSES - January 2012 Update

UNCLASSIFIED

Gary Hirsch
Program Lead
NMMSS Program, NA - 73, Germantown Building
U.S. Department of Energy
1000 Independence Avenue, SW
Washington, DC 20585-1290

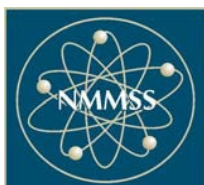
OVERNIGHT - UNCLASSIFIED

Gary Hirsch
Program Lead
U.S. Department of Energy
Attn: NMMSS Program, NA - 73
19901 Germantown Road
Germantown, MD 20874-1207

The NMMSS classified mailing address is available on the Safeguards and Security Information Management System (SSIMS) or by calling a NMMSS analyst. Identify Xavier Ascanio as recipient and NA-73 as the organization.

IMPORTANT: The “DO NOT X-RAY” marking does not prevent incoming packages from being sanitized. Please package CDs in cardboard rather than plastic casings. The plastic is heated by the sanitization machine, thereby warping the disk. There is less chance of this occurring if the data is packaged in cardboard.

For information on transmitting classified data to NMMSS electronically, contact Jim Crabtree, 301-903-6008 or James.Crabtree@nnsa.doe.gov.



NMMSS News is sponsored by the Department of Energy (POC: Pete Dessaulles; Pete.Dessaulles@nnsa.doe.gov, 301-903-4525) and the Nuclear Regulatory Commission (POC: Brian Horn; Brian.Horn@nrc.gov, 301-492-3122). General comments on this publication may be made by contacting Gregory Perry; Gregory.Perry@nnsa.doe.gov, 301-903-3656